



SCOTTISH ROWING BOARD MEETING

Zoom call 6.30pm – 9th February 2022

Board Attendees	Initial
Caroline Parker	CP
John Gill	JG
Dot Roberts	DR
Alistair Neill	AN
Sam Winton	SW
Matt Taylor	MT
Neil MacIver	NM
Chris Woods	CW

In attendance		
Amanda Cobb	AC	Scottish Rowing
Carol Ann Ellis	CAE	Scottish Rowing

Item	Topic
1.	Welcome and apologies CP welcomed everyone to the meeting. Lee Boucher sent apologies.
2.	Declaration and Conflicts of Interest None.
3.	Minutes of Previous Meeting Approved by the Board subject to one minor change.
4.	Coaching and Development Membership Data Report



	<p>MS presented membership data to the Board, showing the impact of COVID-19 on membership numbers and where the sport currently stands.</p> <p>There was a discussion regarding the drop in the number of coaches with the biggest dip being in university clubs. MS advised that they are planning to run a pilot for Coach Development in Scotland which will look at each clubs needs and wants to help encourage people to become a coach and also provide support.</p> <p>SW highlighted that the coaching courses are not compatible with students, in particular the cost if they do not have funding from the university. MS advised that they are looking to develop a lower level course however the full qualification will still be a requirement to coach within a club.</p> <p>CP thanked MS and advised that she would like to see the membership data reported back on an annual basis to allow the Board to see trends over time. MS left the meeting.</p>
<p>5.</p>	<p>Strategic Review Update</p> <p>AC advised the Board that, following the strategic review presentation in November, she has been notified that the funding request for next year will be recommended to the sportscotland Board on 23rd February and all being well they should see an increase in funding. She also advised that the associated work to realign the development team to the new strategic plan is well underway and the staff restructuring should be in place by March. AC highlighted that the staff members affected have been consulted and the proposed structure has been well received.</p> <p>CP thanked AC for the update.</p>
<p>6.</p>	<p>Proposal for meeting to discuss Transgender inclusion and SR policy</p> <p>AC presented slides proposing that the Board set up a meeting to discuss the SR Transgender Policy.</p> <p>AC advised that, with no policy currently in place, the Board are required to discuss and agree on what the policy contains. The Board agreed that they would pull together various resources from other sports along with community based resources to allow them to see a wide range of views and perspectives.</p> <p>AC agreed to set up a Doodlepoll to confirm a date for the Board to meet and discuss.</p>
<p>7.</p>	<p>Finance Update 7.1 Q3 Management Accounts</p>



	<p>Paper previously circulated.</p> <p>No questions raised.</p> <p>7.2 High Level Budget (2022-23) and forecast to 2025 for SR</p> <p>Approved by the Board.</p> <p>CP thanked AC and NM for all of their work.</p>
8.	<p>Safety Officer Job Description</p> <p>Paper previously circulated.</p> <p>Points raised and discussed in pre-meeting.</p> <p>It was agreed that the wording around the Safety Officer supporting the SR Child Wellbeing and Protection Officer needed to be reviewed. AC agreed to take back to Martin Claxton to make the relevant changes.</p> <p>Approved by the Board subject to these changes.</p>
9.	<p>Governance Standing Items:</p> <p>9.1 Safeguarding No report</p> <p>9.2 Equality No report</p> <p>9.3 Anti-Doping JG advised the Board that they have now submitted the evidence required for the UK Anti-Doping Assurance Framework with 84% of the submission approved. JG highlighted that there are a few areas to address but assured that there are no major issues.</p> <p>AC and JG agreed to discuss and provide and update at the next Board meeting.</p> <p>CP thanked JG and LB for the work done so far.</p>
10.	<p>COO Update</p> <p>Paper previously circulated.</p> <p>No questions raised.</p>



<p>11.</p>	<p>Performance Update</p> <p>Paper previously circulated.</p> <p>CP highlighted that it was good to see Scottish representation at the GB Rowing Team trials and expressed well done to all.</p>
<p>12.</p>	<p>Scottish Rowing Centre Update</p> <p>No update.</p>
<p>13.</p>	<p>Matters Arising</p> <p>See actions list.</p>
<p>14.</p>	<p>AOB</p> <p>14.1 Honours</p> <p>AC advised the Board that LB is currently on the SSA committee that looks at sporting honours and is proposing that the Board put together a list to put forward for the Queen's Honours list.</p> <p>AC highlighted that rowing has not been represented in the Queen's Honours for some time and it would be a good opportunity to raise the profile of the people that contribute to the sport.</p> <p>CP requested that LB provide an overview of the honours categories and process.</p> <p>CP advised that there was a pre-meeting discussion regarding the Board having a SR branded jacket to wear at events. It was agreed that they would share some ideas via email for the Board to consider.</p> <p>AC advised the Board that George Warnock has sadly passed away and that the funeral was being held the following Monday. AN confirmed that he would be attending and would represent SR.</p>