



SCOTTISH ROWING BOARD MEETING

Zoom call 6.30pm – 14th July 2021

Board Attendees	Initial
Martin Claxton	MC
Caroline Parker	CP
John Gill	JG
Dot Roberts	DR
Alistair Neill	AN
Elizabeth Mitchell	EM
Sam Winton	SW
Matt Taylor	MT

In attendance		
Amanda Cobb	AC	Scottish Rowing
Mark Senter	MS	Scottish Rowing
Carol Ann Ellis	CAE	Scottish Rowing

Item	Topic
1.	Welcome and apologies MC welcomed everyone to the meeting. LB and LM sent apologies.
2.	Declaration and Conflicts of Interest None
3.	Minutes of Previous Meeting Minutes of previous meeting approved subject to minor changes to wording in the Performance update (item 8). AC advised she would discuss with LB and amend.
4.	Strategic Plan - Update AC presented slides to the Board providing an update on the progress made on the Strategic Plan since the last meeting.



	<p>AC queried if the Board would like to present the final draft of the Strategic Plan at the AGM and it was agreed that this would be a good opportunity for the membership to have sight of what will be presented to sportscotland for approval in November.</p> <p>AC advised that the timeline has slipped slightly and the Club and Board consultations may not be complete by the September Board meeting. MC urged that as much as possible be done prior to the next meeting.</p>
<p>5.</p>	<p>Scottish Rowing Values</p> <p>CP and SW updated to the Board on their progress on the SR Values and Behaviours.</p> <p>CP previously circulated a survey to the Board allowing them to anonymously review and provide feedback on the current values and proposed a consultation process further down the line.</p> <p>There was debate amongst the Board on how far the values should be communicated and which members of the rowing community should be expected to adopt them. CP and SW agreed to discuss and decide how far to communicate and the best way to do this.</p> <p>MC thanked CP and SW for all of their work and encouraged the Board to complete the survey.</p> <p>CP advised that she would make the relevant changes to the values based on the comments already provided through the survey and recirculate for review.</p>
<p>6.</p>	<p>2021 Indoor Championships</p> <p>Paper previously circulated seeking approval to run the Scottish Schools Indoor Championships and the SR Indoor Championships as two separate stand alone events.</p> <p>A discussion took place regarding the SR Indoor Championships and whether this should remain an open event or become an exclusive Scottish event. It was suggested that the event could have an open and a Scottish Champion which AC agreed to take back to the Competition Strategy Group for consideration.</p> <p>Approved by the Board and MC thanked the CSG for their hard work.</p>
<p>7.</p>	<p>Board AGM Business</p> <p>The following areas were discussed:</p>



Appointment of Directors

MC (President) confirmed that he will be standing down as a Board member as he has now ran for the maximum 12 years.

Elizabeth Mitchell (Ordinary Director) confirmed that she would be standing down at the upcoming AGM.

Caroline Parker (Vice President & Director of Development) is due for re-appointment. MC recommended that the Board propose CP for President.

The Finance Director position remains unfilled and MC requested that this be re-advertised. CP agreed to re-advertise and work with AC to refine the Board recruitment process.

An Ordinary Director position remains unfilled and MC advised that he is pending a response form a potential candidate.

AN left the meeting.

Affiliation and Membership Fees

A discussion took place on whether or not the Board should consider a small inflation increase on the membership fees. There were varied views with some Board members concerned that there may be pushback from people who have become unemployed during lockdown and others feeling that there should be an increase to reflect the extra benefits now available to our members behind the paywall, such as workshops and webinars.

AC advised that it would be a small increase of 2-3% and also highlighted that people have the option to not take out a membership if they don't want to participate at events.

AC agreed to consider everyone's views and look at how a small increase would look and where it would sit within the membership.

Membership Categories

AC advised that Andy Barton would like submit a paper to the Board proposing that the Coaching membership be re-instated.

The Board agreed that, if SR coaches are covered by SR insurance, there should be certain criteria and checks in place in order for them to act as a coach on behalf of SR and we should also have a record of their information on the membership system.

AC advised that she would circulate AB's paper.



	<p>The Board also agreed that the AGM should be held as a virtual meeting.</p>
8.	<p>Data Protection</p> <p>8.1 Paper previously circulated for approval.</p> <p>MC asked AC to review the policy to ensure that it clearly details how data is stored on and outwith SR IT systems.</p> <p>AC agreed to review and recirculate.</p> <p>8.2 Paper previously circulated.</p> <p>Approved by the Board.</p>
9.	<p>Finance Update</p> <p>9.1 2021 – 22 Budget</p> <p>Paper previously circulated.</p> <p>9.2 YTD Finance Report</p> <p>AC presented slides to the Board</p> <p>AC advised the Board that they have received an unexpected business support grant of £19,500 from NLC, which is in addition to the monthly grant that they have been receiving during lockdown.</p> <p>No comments or questions raised.</p>
10.	<p>a. Equality Update No update.</p> <p>b. Safeguarding MS provided a verbal update to the Board on an ongoing investigation.</p> <p>A discussion took place regarding what support is offered by sportscotland for victims and the staff members dealing with their cases. It was highlighted that this area is massively under resourced and SW advised that he had previous experience with Safe Space which is an online support. He confirmed that he would research resources and support available and feedback to the Board.</p>



	<p>c. Anti-doping Included in COO update.</p>
11.	<p>COO Update</p> <p>AC presented slides to the Board.</p> <p>No comments or questions raised.</p>
12.	<p>Matters Arising</p> <p>See actions list.</p>
13.	<p>AOB</p> <p>DR advised the Board that the Bahamas bid to host the Commonwealth Games was still on the table and a decision should be finalised on 24th July.</p> <p>DR confirmed that she would keep the Board updated.</p>