



**SCOTTISH ROWING BOARD MEETING**  
Zoom call 6.30pm – 24<sup>th</sup> November 2021

Board Attendees	Initial
Caroline Parker	CP
John Gill	JG
Dot Roberts	DR
Alistair Neill	AN
Sam Winton	SW
Matt Taylor	MT
Neil MacIver	NM
Chris Woods	CW

In attendance		
Amanda Cobb	AC	Scottish Rowing
Carol Ann Ellis	CAE	Scottish Rowing

Item	Topic
1.	<b>Welcome and apologies</b>  CP welcomed everyone to the meeting.  Lee Boucher sent apologies.
2.	<b>Declaration and Conflicts of Interest</b>  SW informed the Board that he is currently a member of the University of St Andrews BC and also employed by them which could be a conflict of interest in relation to their involvement in the 2022 beach sprint event detailed in the Performance Update (item 10).
3.	<b>Minutes of Previous Meeting</b>  Approved by the Board.



<p><b>4.</b></p>	<p><b>Strategic Plan Update</b></p> <p>AC informed the Board that the Strategic Plan was presented to <b>sportscotland</b> on Monday 22<sup>nd</sup> November and she was pleased with how it went.</p> <p>AC advised that Lee Boucher and Erin Wyness created a video that was used in the presentation and was well received and she would share the link to the recording with the Board.</p> <p>CP thanked everyone for all of their hard work.</p>
<p><b>5.</b></p>	<p><b>5.1 Equality</b> No update.</p> <p><b>5.2 Safeguarding</b> Paper previously circulated to the Board.</p> <p>MS proposed that SR replace their current Safeguarding Questionnaire with the Safeguarding Standards in Sport Toolkit for Clubs and make it a condition of membership.</p> <p>The Board raised concerns that this may be difficult to enforce as it is not a compulsory requirement by <b>sportscotland</b> or Children 1<sup>st</sup>. It was agreed that more work needed to be done to ensure that there is sufficient resources and staff time to commit to tracking and monitoring.</p> <p>MT highlighted that he was unable to locate the SR Child Wellbeing Protection Officer details on the website and that it would be good practice to have these details publicly available.</p> <p>AC confirmed that she would take the comments back to Mark Senter.</p> <p><b>5.3 Anti-doping</b> <b>a) Approval of Education Strategy</b> Paper previously circulated and discussed in the pre-meeting.</p> <p>Education Strategy approved by the Board.</p> <p>CP thanked LB and JG.</p>
<p><b>6.</b></p>	<p><b>Finance Update</b></p>



	<p>AC provided a verbal update to the Board and advised that they are well ahead of budget despite a few unexpected costs relating to SRC, which she assured were nothing of significant worry.</p> <p>No questions were raised.</p>
<b>7.</b>	<p><b>Appointment of Honorary Safety Advisor</b></p> <p>The Board discussed and agreed to remove 'Honorary' from the title.</p> <p>The Board appointed Martin Claxton as the new Scottish Rowing Safety Advisor.</p>
<b>8.</b>	<p><b>2021 AGM Draft Minutes</b></p> <p>AC proposed that the draft AGM Minutes be circulated to clubs prior to approval at the 2022 AGM.</p> <p>Approved by the Board.</p> <p>CAE confirmed that she would circulate the draft Minutes to the Board to review prior to sending out to clubs.</p>
<b>9.</b>	<p><b>COO Update</b></p> <p>Paper previously circulated.</p> <p>AC informed the Board that she has been working with BR and WR to draft a transgender policy that they can all adhere to, to ensure a consistent approach. She advised that this is ongoing and a more detailed paper will be brought to the next Board meeting.</p> <p>SW inquired as to whether or not gender neutrality had been included in the discussions. AC was unsure and requested that SW send her an email with the information that he has. AC also requested that any Board members who have a particular interest/strong views on the policy, send an email to AC with their points to be considered prior to the policy being approved.</p>
<b>10.</b>	<p><b>Performance Update</b></p> <p>Paper previously circulated to the Board proposing that SR support the development of Coastal Sculling Pathway, in particular the Beach Sprint format.</p> <p>Approved by the Board.</p>



	<p>LB advised that he would forward some previous financial papers to NM to give him an indication of the costs involved in running this type of event.</p>
<b>11.</b>	<p><b>Coaching and Development Update</b></p> <p>Paper previously circulated.</p> <p>JG suggested that it would be beneficial for the Board to receive reports relating to the coaching courses. AC advised that there have been no courses running for 2 years but there is one scheduled for March 2022 so will keep in mind to report numbers back. AC also advised that they could provide numbers for the workshops that have been run virtually.</p>
<b>12.</b>	<p><b>Scottish Rowing Centre Update</b></p> <p>No update.</p>
<b>13.</b>	<p><b>Matters Arising</b></p> <p>See actions list.</p>
<b>14.</b>	<p><b>AOB</b></p> <p><b>14.1 Race Control Committee Update</b> SW queried where the umpire training had been advertised as he had not seen it posted. AC advised that she would look into this.</p> <p>CP highlighted that it would be beneficial to promote on social media and use platforms for different demographics.</p> <p><b>14.2 Competition Strategy Group Update</b> Paper previously circulated.</p> <p>No questions were raised.</p> <p><b>14.3 2022 Draft Board Meeting Schedule</b> Schedule previously circulated.</p> <p>AC suggested bringing the September meeting date forward to the end of August. Board meeting schedule approved subject to this change.</p> <p>CAE confirmed that she would amend and send calendar invites to the Board with the Zoom meeting link included.</p>

