



## SCOTTISH ROWING BOARD MEETING

Zoom call 6.30pm – 24th August 2022

Board Attendees	Initials		In attendance		
Caroline Parker	CP		Amanda Cobb	AC	Scottish Rowing
Matt Taylor	MT		Andy Barton	AB	Scottish Rowing
John Gill	JG		Carol Ann Ellis	CAE	Scottish Rowing
Alistair Neill	AN		Charlotte MacBeath	CM	sportscotland
Neil MacIver	NM				
Sam Winton	SW				
Chris Woods	CW				
Dorothy Roberts	DR				

1	CP welcomed everyone to the meeting. No apologies were received.
2	No conflicts of interest were registered.
3	Minutes approved.
4	<p>The proposed amendments to the Scottish Rowing Articles of Association set out below were approved.</p> <p>AC was asked to circulate the specific wording for point 4.</p> <ol style="list-style-type: none"> <li>1. Include email in definition of “in writing”</li> <li>2. Change “he/him” to “them/they”</li> <li>3. Correct numbering</li> <li>4. Remove inconsistency in clauses 4/5 re payment of fees.</li> </ol> <p>SW commented that there was a general need to update some of our policies for gender neutral as they come up for review.</p>
5	<p>Finance Report</p> <p>The Board was content with the Q1 Management Accounts and finance paper.</p> <p>The Statutory Accounts were not circulated as they were currently an early draft draft. It was agreed that the Statutory Accounts would be circulated once a final draft was available and reviewed by NM and a meeting set up for the Board to review/approve prior to the AGM.</p>
6	<p>Governance Items:</p> <p>AC presented to the on the implications of the Whyte Review and Racism in Cricket review for Scottish Rowing and in particular:</p> <ul style="list-style-type: none"> <li>• The risk areas for Scottish Rowing</li> </ul>



	<ul style="list-style-type: none"> <li>• The importance of a positive culture where people feel they can raise concerns and be heard/listened to.</li> </ul> <p>The subsequent discussion related to both equality and safeguarding.</p> <p>SW suggested that some form of whistleblowing procedure for members is needed with a clear reporting mechanism. DR also pointed out the importance of providing feedback to individuals who raise a concern explained what action has been taken and why.</p> <p>The other points were also raised for consideration as part of the wider piece of work on governance and safeguarding procedures.</p> <ul style="list-style-type: none"> <li>• Ensuring the safeguarding procedures are simple and clear.</li> <li>• The need to update our equality policy – SW offered to take this on</li> <li>• If SR produces a membership booklet it is important that this links back to the SR values</li> <li>• Board asked for more comms to clubs regarding the Whyte Report.</li> <li>• The need for increased oversight of club governance and potentially adding to the governance requirements as a condition of membership. DR shared the framework used by Scottish Swimming as an example.</li> <li>• DR asked if sportscotland was planning its own internal review of risks within sport</li> <li>• MT noted that incorporating elements of EDI/positive culture into coaching courses would be a good ambition.</li> </ul> <p>Safeguarding Report – AC gave a verbal update on behalf of MS on a recent incident - now resolved.</p> <p>Equality -AC updated the Board that we had received no response to our comments and questions sent to British Rowing on their proposed transgender inclusion policy. That feedback to be shared with the wider Board.</p> <p>Anti-Doping – no report</p>
7	<p>Operational Updates</p> <p>There were no particular questions on the operational updates. The following points below were discussed.</p> <p>Performance Update The Board thanked Lee for his circulated update and congratulated to Scotland Team for their success at the HIR Beach Sprints. Thanks were also extended to the University of St Andrews for their significant contribution in leading the delivery of the event.</p> <p>COO – AC gave an update on the positive progress being made with the restart of the tank.</p> <p>Development- the Board requested more context around how the projects reported fit into our wider plans for extending our reach and a clearer understanding of how the projects are progressing against expectations.</p>



8	Matters Arising
9	AOB – None